



## **CNIC AFLOAT RECREATION INSPECTION MANAGEMENT SYSTEM (ARIMS) UNAUTHORIZED EXPENSE DETAILS 1 APRIL 2018**

### **1. Beer on the pier**

Beer sales were operated by the Recreation Fund. Except as specifically authorized; the sale, purchase, possession, and consumption of alcoholic beverages within any military installation or vessel under naval jurisdiction is prohibited. Reference (a) chapter 5, paragraph 6.

### **2. Cash for Prizes**

The Recreation Fund was conducting recreation programs in which cash prizes were presented to the winner. Under current Navy policy, bingo is the only activity that is authorized to award cash prizes. Reference (c) enclosure 2, paragraph 112.

### **3. Change of Command Events**

The Recreation Fund is prohibited from spending any Recreation Funds in support of change of command events; to include equipment rental. Reference (a) chapter 3, paragraph 14 a, e.

### **4. Child Care**

The Recreation Fund paid for the cost of child care. The families who benefit must cover all of the costs related to the care of their child. Reference (a) chapter 3, paragraph 14 ll.

### **5. Community Relations (COMREL) Projects**

The Recreation Fund is prohibited from supporting COMREL projects and events. The Command receives funding from Fleet Commanders and NGO's to support these community service projects; both in homeport and foreign ports. Reference (a) chapter 3, paragraph 14 a, m, x, pp.

### **6. Cruise Book Subsidy Limit**

Cruise books (or yearbooks) are authorized limited support from the Recreation Fund, which will not exceed 50 percent of the total publishing cost. Total publishing costs will be defined as final invoice amount received from vendor. Amounts will be equally funded for ship's crew and participating units. Marine Corps units embarked for a period greater than 30 days are authorized equal support for a unit cruise book. Reference (a) chapter 3, paragraph 11.

### **7. Cultural Heritage Months**

Cultural Heritage Programs are considered educational programs and are not authorized support from the Recreation Fund. (Reference (a) chapter 3, paragraph 14 jj, kk.



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### **8. Drinks for Non-Recreation Events**

The Recreation Fund was tasked to fund this non-recreation program. This is a prohibited use of the Recreation Fund. Reference (a) chapter 3, paragraph 14 a, ii.

### **9. Family Readiness Group (FRG) Funding**

The FRG is responsible for conducting all of their own fundraising activities. The Recreation Fund is prohibited from acting as an agent for the FRG to conduct or facilitate fundraising activities underway or in port. Reference (a) chapter 3, paragraph 14 a, c.

### **10. Fitness Cleaning Supplies**

Fitness is a condition of employment. The Command obligated to ensure the fitness area is clean and free of hazards. Cleaning supplies should be procured by the Command and be strong enough to kill bacteria's and viruses common in fitness areas. The Recreation fund may not purchase these items. Reference (a) chapter 3, paragraph 14 a, i.

### **11. Flowers**

Issuing free flowers is not an authorized Recreation Fund program. Reference (a) chapter 3, paragraph 14 o.

### **12. Food**

The Recreation Fund was tasked to fund this non-recreation program. The Supply Department is responsible for feeding the crew. If the Command anticipates a time when the mess decks will be closed or when Supply would like to give the CSs time off, the Supply Department must make arrangements to feed the crew. Reference (a) chapter 3, paragraph 14 ii, mm.

### **13. Friends, Family and Tiger Cruise Expenses**

All costs associated with Friends and Family Day and Tiger cruises must be covered by the sponsoring service member. These events are not part of the official recreation program and not entitled to recreation program funding. Reference (a) chapter 3, paragraph 14 pp.



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### **14. Gift Presentation**

Purchase of gifts or recognition awards for visitors or crewmembers on occasions such as reporting aboard, detaching from the command, reenlistment, retirement, advancement to include emblematic, recognition and reception related items for advancement, award or reenlistment ceremonies which exceeds the authorization of \$2.50 per person per quarter of unit allocation funding is prohibited. Reference (a) chapter 3, paragraph 14 n, gg.

### **15. Homecoming Equipment Rental**

The Recreation Fund was required to purchase rental equipment (chairs, tents, tables etc.) for families while waiting on the pier. This is not a Recreation Program and not authorized funding from the Recreation Fund. The Family Readiness Group (FRG) is a more appropriate source for program. Reference (a) chapter 3, paragraph 14 a, b, e, x.

### **16. Non-Cash Transactions**

Chip readers on personally-owned or government-owned phones or other electronics that would permit the Recreation Fund to make non-cash purchases onboard ships without ship's store and PCUs without ship's stores is a prohibited activity. Reference SECNAVINST 5211.5E.

### **17. Non-Official Recreation Programs**

The Recreation Fund is prohibited from supporting programs and events which are not part of the official Recreation Program. Reference (a) chapter 3, paragraph 14 a.

### **18. Official Representation Funds (ORF) Functions**

The Recreation Fund was required to purchase gifts and other supplies for a reception. This expense should have been paid by Supply and presented to the TYCOM force supply for reimbursement under ORF. The Recreation Fund is prohibited from funding receptions and the presentation of official gifts. Every effort should be taken to reimburse the Recreation Fund. Reference (a) chapter 3, paragraph 14 a, e, x, nn.

### **19. Pre-Deployment Fair/Briefing**

Pre-Deployment Fair/Briefings are not a Recreation Program and are not authorized Recreation Fund support. The Family Readiness Group (FRG) is a more appropriate source for programs of this nature. Reference (a) chapter 3, paragraph 14 oo.



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### **20. Raffles/Games of Chance**

The Standards of Conduct and Government Ethics prohibits raffles, lotteries, and other forms of gambling on government-owned, leased or controlled property, or otherwise while on duty for the government. Gambling activities include lotteries or polls, and games of chance for money or property. Any exceptions must be approved by the Secretary of the Navy. Reference (a) chapter 5, paragraph 5.

### **21. Reoccurring Food Sales for Fundraising**

The Recreation Fund was tasked to fund this non-recreation program. The Supply Department is responsible for feeding the crew. Resale operations may only be held on board the ship or submarine. Public advertising and promotion of the operation is prohibited. Reference (a) chapter 5, paragraph 2 a, b, c.

### **22. Resale Program**

For ships with ship stores, the ship store is the sole authorized sales outlet onboard Navy ships. Reference (a) chapter 5, paragraph 1, 2.

### **23. Satellite TV/Wi-Fi Equipment**

The purchase of Satellite TV or Wi-Fi reception equipment is prohibited. Reference (a) chapter 3, paragraph 14 z.

### **24. Steel Beach Picnic**

All resources needed to provide food and drink to the crew including plates, cups, utensils, charcoal, lighter fluid, tables, etc. is the Supply Department's responsibility. Reference (a) chapter 3, paragraph a, mm.

### **25. T-shirts**

The Recreation Fund was tasked to provide t-shirts for a non-recreation program. Reference (a) chapter 3, paragraph 14 a, d, q.

### **26. Uniform Items**

Uniform items are considered an unauthorized purchase. Command required uniform items are the responsibility of the command and individual and not the Recreation Fund. Reference (a) chapter 3, paragraph 14 a, hh.



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### **27. Unit Allocation Amount**

The Recreation Fund exceeded the allotted \$2.50 per person per quarter. Reference (a) chapter 3, paragraph 12, 13.

### **28. United Through Reading**

The Recreation Fund is prohibited from supporting the United Through Reading program. Reference (a) chapter 3, paragraph 14 c.

### **29. Washers and dryers**

The Recreation Fund was required to purchase washers and dryers for the crew's personal laundry. Laundry is the responsibility of the Supply Department and is a prohibited use of the Recreation Fund. Reference (a) chapter 3, paragraph 14 a, j.