

(COMMAND LETTERHEAD)

1710
Ser: _____
Date: _____

From: Commanding Officer, (command name)
To: Commander, Navy Installations Command (N948)

Subj: REQUEST FOR PRECOMMISSIONING GRANT

Ref: (a) CNICINST 1710.5
(b) CNICINST 1710.3

Encl: (1) Copy of new Successor in Interest letter
(2) Copy of Afloat Recreation Fund check (if new)

1. PCU _____ requests that a Precommissioning Grant be provided for the quarter listed below for the actual number of active duty military personnel physically with the vessel under construction as of the last day of each month, per our official muster reports.

(Month, _____ year) (number) @ \$2.50 = \$ _____
(Month, _____ year) (number) @ \$2.50 = \$ _____
(Month, _____ year) (number) @ \$2.50 = \$ _____

2. Our estimated commissioning date is scheduled for (day, month, year).

3. It is requested funds be sent to us by Electronic Fund Transfer (EFT) into our (command name) Afloat Rec Fund account at (name of bank), routing number _____ and account number _____.

4. The point of contact for the command is (name/rank) _____ phone _____, DSN _____ and e-mail _____.

(Commanding Officer Signature)

Copy to:
Afloat Recreation Fund Files